



Holman Library 2018-2019 Annual Report



The McKendree Holman Library provides high-quality service and diverse scholarly resources and materials to facilitate research, lifelong learning, discovery, and engagement of McKendree students, faculty and staff.

The Library supports the University mission by striving to be an essential component of the intellectual and creative life of the University. The Library excels in collecting, preserving, and providing access to quality scholarly and educational resources; providing high quality, innovative services; and creating a welcoming physical environment. The Library fosters an atmosphere that encourages diversity, creativity, and continued growth to continually surpass our own high standards.

We are committed to:

- Preserving McKendree University's past in order to look toward the future
- Curating a collection of information sources in all formats with the goals of research and scholarship excellence, sociocultural responsiveness, and holistic enrichment
- Ensuring access to information from diverse points of view in support of a global information landscape
- Supporting the curricular and extracurricular information and research needs of the McKendree community
- Preparing students for lifelong learning and engagement by teaching information literacy and research skills
- Providing our patrons personalized attention in a complex information world
- Providing a welcoming and comfortable physical environment for collaboration and learning, accessible to all
- Providing a bridge between distance learning and the campus community
- Respecting the intellectual freedom and privacy rights of our patrons

Library Staff

Paula Martin: Director, Acquisitions, and Electronic Resources

- Presented at the St. Louis Regional Library Network Tech Expo conference
- Presented at Washington University Libraries
- Presented at Brick and Click Libraries conference
- Presented at McKendree Teaching for Excellence (T4E) workshop
- Served as co-chair of the All-In Campus Democracy Challenge
- Served on Graduate Council, Technology Advisory Committee, Social Justice and Equity Committee, and College of Arts and Sciences Steering Committee

Debbie Houk: Cataloging, Government Documents, Archivist, and Museum

- Chair of Academic Integrity Committee; member of the Intellectual Climate Committee
- Elected to the Illinois Government Depository Council, a subcommittee of the Illinois State Library
- Represented McKendree University at the Fair St. Clair celebrating Illinois' bicentennial
- Presented "McKendree at War" for the Brown Bag series and Academic Excellence Day

- Represented McKendree University at the Conference on Illinois History
- Attended trainings on preservation and mold remediation, and a workshop from the Illinois Fire Science Institute

Jen Funk: Public Services, Circulation, Interlibrary Loan, and Student Worker Supervisor

- Served on the General Education Review committee, Martin Luther King, Jr. Award Committee, and Retention Committee
- Presented “Banned and Challenged Books” for the Brown Bag series
- Served as a book reviewer for *Library Journal*
- Attended the Illinois Library Association Legislative Breakfast
- Presented at McKendree Teaching for Excellence (T4E) workshop
- Attended CARLI Resource Sharing Committee open house

Paul Worrell: Instruction, Research Services, Outreach, and Website

- Presented at LOEX annual library conference
- Selected to present at LOEX Encore virtual session
- Facilitated a session at the Gateway Library Instruction Conference
- Presented at McKendree Teaching for Excellence (T4E) workshop
- Participated in webinars on evaluation of library spaces, diversity and inclusion, inclusive classrooms, and deficit thinking in academic libraries
- Served on Undergraduate Council, Publication and Broadcasting Advisory Committee, and Humans of McKendree project

Student Assistants

Student assistants are an integral part of our services. We could not fulfill our mission without them. We are pleased that we are able to participate in helping them achieve their goals during their time at the university. From opening and closing the building to shelving books to staffing service points, student assistants make up a quarter of the workforce and support every area within the Library. Student workers for the Archives and Museum organize photos and documents, clean and preserve the collection, staff the museum, and assist visitors with location of information.



For AY19, the library and archives employed 18 student workers, for a full-time equivalent of 2.6.

Reference and Instruction Services



Paul Worrell taught 62 library instruction sessions, reaching over 900 students. These classes were in the subjects of Biology, Business, Chemistry, Nursing, Education (graduate and undergraduate), English, History, Exercise Science, Psychology, Sociology, and University Studies. This is an increase from 58 classes last year.

Library patrons continue to be served by 24/7 online reference and research help through our contract with Chatstaff, an after-hours reference service. This year, there were 589 research encounters, including 330 online/virtual encounters.

The library also provides asynchronous research help through our LibGuides platform, with guides covering research help for each discipline. There are 30 individual LibGuides, the most used of which are Nursing, Museum and Archives, and Doctor of Education. Our LibGuides platform received 6,959 views, which is a record high number of visits in a year.

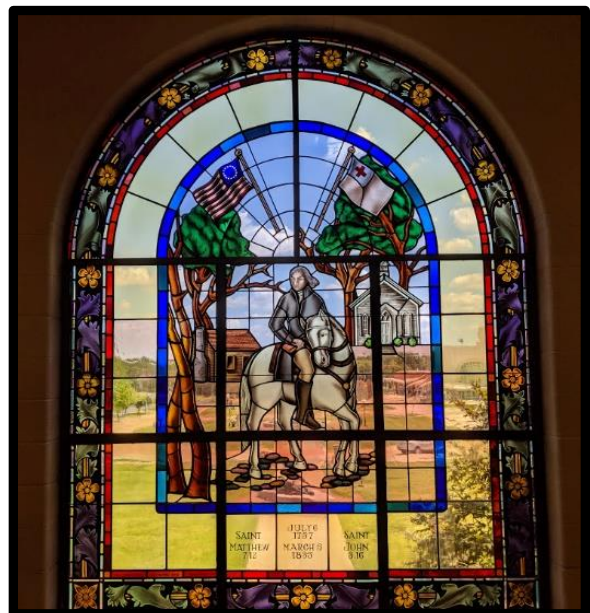
Public and Access Services

The goal of public and access services is to facilitate and promote access of library materials for our users, whether from the Holman Library collection or from external sources. Access services also includes areas crucial to student learning, including physical space, assistance with computers and technology, and other customer service activities.

Gate Count

The library had 56,232 visits. Despite the loss of a paraprofessional position, we were open 93 hours per week during the fall and spring semesters:

- Monday-Thursday, 7 a.m. to midnight
- Friday, 7 a.m. to 5 p.m.
- Saturday, noon to 5 p.m.
- Sunday, 1 p.m. to midnight.



Borrowing and Lending

Holman Library is a member of the Consortium of Academic and Research Libraries in Illinois (CARLI), which allows our community to borrow items from most of the college and university libraries in Illinois. Our CARLI membership allows us to meet the research and intellectual needs of our students, faculty and staff through an interface called I-Share.

Last year, we circulated 4,481 items to our patrons, both from our local collection and through I-Share:

- Local collection: 3,347
- I-Share: 1,961

We provided patrons at other Illinois libraries with 1,134 items.

Interlibrary Loan

Interlibrary Loan is a service offered to students, faculty, and staff that gives them access to articles and books held outside of CARLI consortium libraries. We processed a record high 1,232 requests for books and articles for our campus community. The library continues to be a net borrower, lending only 181 items to other libraries.

Collections



The goal of library physical and electronic collections is to enhance the intellectual, cultural, personal, and professional lives of the campus community. A number of principles guide the selection of items added to our collection, primary among them are equity, diversity, scope, balance, and freedom of intellectual pursuit. The library supports the American Library Association's [Bill of Rights](#), [Intellectual Freedom Statement](#), [Statement on Challenged Materials](#), and [Code of Professional Ethics](#). Selection of materials is made with the goal of representing all points of view, and subjects are considered without bias or censorship.

Physical collection

In summer of 2018, the library completed our first major collection assessment, removing 25% of items in our collection that were outdated, unused, or in poor physical condition. We also completed a complete inventory of our collection. The library holds 52,126 items in the following categories:

- General collection (stacks): 31,308
- Juvenile: 5,784
- Government documents: 5,502
- Special collections: 3,508
- DVDs/Blu-ray: 3,427
- Curriculum (education): 2,597
- Board games
- Laptops, Chromebooks, portable DVD player, GoPro video camera, and Kindle tablets

The library's Special Collections include:

Warren Grauel collection: Abraham Lincoln memorabilia

Irving Dilliard collection: books, ephemera, and drawings

Benson Wood collection: items from the original Benson Wood library

Electronic collections

The library subscribes or provides access to 66 research and information databases. Electronic resources represent the largest line item of our budget each year. Electronic resources include scholarly articles and journals, popular/trade magazines, eBooks, and streaming videos. Our most used databases include:

- Academic Search Complete-18,254 articles and 12,535 abstracts
- Ovid Nursing-5,624 articles
- CINAHL Plus with Full Text (Nursing)-14,590 articles and 11,682 abstracts
- JSTOR-1,947 articles
- Sage Academic Journals-2,568 articles and 712 abstracts
- New York Times-7,390 articles
- PsychArticles/PsychInfo-6990 articles and 13,390 abstracts
- SocINDEX-4,236 articles and 3,228 abstracts
- Education Research Complete-5,276 articles and 3,801 abstracts

Collectively, 82,233 articles, videos, and books were downloaded, and 67,826 abstracts were viewed. The library also provides the capability of searching our entire collection, including books, through our Ebsco Discovery Service (EDS) federated search. EDS logged 24,344 sessions and 84,552 unique searches.

Archives and Museum



The McKendree University Archives and Museum holds the historical records of the institution as well as those of individuals, families, and organizations affiliated with it. The holdings include archival and manuscript collections, photographs, prints, newspapers, and audiovisual materials. The McKendree Archives and Museum actively collects and preserves these diverse materials for future generations. Furthermore, objects of art and material culture in the museum convey the history of McKendree to students, faculty, alumni, and interested

community members. The College Archives and Museum is especially important because it is the major campus repository commemorating and conserving McKendree's unique history as the oldest college in Illinois.

This was an active year for the Museum and Archives. The three student assistants completed organization projects in the archives and United Methodist Pioneer room, indexing documents, photos and artifacts, and preserving our collection of rare and historical books. Debbie Houk was joined by junior history major Justin Smock in representing McKendree University at the Fair St. Clair celebration of Illinois' bicentennial and at the Conference on Illinois History. The archives once again took part in the annual Academic Excellence Celebration by providing walking tours of the College Hill Cemetery adjacent to campus.

We were fortunate in securing three donations for the archives and United Methodist Pioneer Room. Connie Disney donated funds to help organize and preserve our documents, records, and books relating to the United Methodist Church. Dr. Donal Stanton donated a journal and letters kept by his great-grandfather, who attended McKendree in 1856-1857. Ms. Jean Osborn, family of Charles Deneen, who attended McKendree and also served as governor of Illinois, donated a collection of letters, photos, diplomas, and other documents.

Library Events and Outreach

Holman Library's mission includes serving the intellectual, creative, and social needs of our campus community. To support this mission, we planned or hosted events, workshops, and displays. Our event offerings also supported the University's Year of Responsibility, the Social Justice and Equity Committee, Global Awareness Week, and collaborations with registered student organizations.

- Involvement Fair booth
- Constitution Day celebration, election day party with election returns viewing, voter registration events
- Social Justice and Equity Committee Campus Conversations
- Finals week crafts, games, and snacks
- Therapy dogs
- Pop-up libraries in Piper Academic Center
- Poster presentation workshops
- Co-Host of the *Black Panthers* documentary viewing at The Hett
- National Coming Out Day event
- 1000 Cranes for Peace/Global Awareness Week
- Academic Excellence Celebration cemetery tours
- Government Document Celebration
- Displays for Black History Month, Women's History Month, Hispanic Heritage Month, Global Awareness Week, Day of Silence, Banned Books Week, University Archives, Government Documents, and National Poetry Month
- Board games night and jigsaw puzzle stations
- Blind Date with a Book giveaways
- Social Justice Book Club



Future Plans

The library has a responsibility to continually assess our collections and services. We engage in strategic planning to help us prioritize projects and participate in professional development activities. Our future goals include:

- In-depth, systematic assessment of our print collection, identifying weaknesses in various disciplines and adding items to address deficiencies
- Migration to a new Integrated Library System, which will boost the usability of the search interfaces and provide better ways to gather and analyze data
- Enhancement of public spaces, including quiet and community spaces
- Conducting a student satisfaction survey
- Creation of a 5 year strategic plan
- Assessing and improving our collections of academic journals

The faculty librarians of Holman Library are proud to serve our campus community, and will continually strive for excellence in providing services to students, faculty, staff, and the greater Lebanon community.

Respectfully submitted,

Paula Martin

Director of Holman Library